

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

April 18, 2023 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

May 18, 2023– 6:30 pm	Board Meeting
June 15, 2023 – 6:30 pm	Board Meeting

Meeting called to order at _____ with _____ presiding.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President	_____	_____
Paul Cronk, Vice President	_____	_____
Faith Roeske, Board Member	_____	_____
Matt Hopkins, Board Member	_____	_____
Darice Mullen, Board Member	_____	_____
Susan Abbott, District Clerk	_____	_____

ADMINISTRATION:

Michael Dodge, Superintendent	_____	_____
Joseph Butler, Business Manager	_____	_____
Chelsey Aylor, PreK–6 Principal	_____	_____
Eric Talbot, 7–12 Principal	_____	_____
Betsy Hardy, Director of Technology	_____	_____
Carol McCarville, Director of Special Education	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

1.1 Sara Hatch

1.2 Ralph Kerr

2. PROGRAMS/PRESENTATIONS:

2.1 FFA Trip Presentation

3. DISCUSSION/WORK SESSION:

3.1 Review Administrators' Reports:

Mrs. Aylor, PK-6 Principal

Mr. Talbot, 7-12 Principal

Mrs. Hardy, Director of Technology

Mrs. McCarville, Director of Special Education

3.2 Superintendent's Report: Mr. Dodge

3.3 Work Session

- Initial Discussion on Code of Conduct/Cell Phone Update – Mr. Talbot
- Educational Resources Guidelines
- Budget Presentation and levy discussion

3.4 Board Dialog

4. BUSINESS/FINANCE:

4.1 Business Administrator's Report

- Monthly Financial Reports
- Property Tax Levy Info
- Property Tax Report Card
- Corrective Action Plan

4.2 The Board of Education approves the Treasurer's Report

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5. EXECUTIVE SESSION:

- 5.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 5.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6. OTHER ITEMS: Determine the date of the next regular board meeting.

7. CONSENT VOTE:

- 7.1 The Board of Education accepts and approves of:

- 7.1.1 The Board of Education accepts the correction to the Board Meeting Minutes from March 15, 2023. The resolution in item 9.2 was correct on the agenda but was worded wrong on the draft of the minutes. The resolution on the minutes should have read:

9.2 The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by P. Cronk, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Project; and

WHEREAS, on March 15, 2023, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimate for the new 3,500 square foot addition as well as numerous alterations ranging from parking lot improvements, playground upgrades, and improvements, renovations and upgrades to several systems to the school including but not limited to building envelope restoration, athletic facilities improvements, various classroom and office renovations, mechanical, electrical, plumbing, technology and security system upgrades and to the Bus Garage including but not limited to fuel tank replacement, security enhancements, masonry reconstruction and electrical system upgrades with a total project cost not to exceed \$23,070,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2023 Capital Project for the Fillmore Central School District.

- 7.1.2 The Board of Education accepts and approves of the corrected Board Meeting Minutes of March 15, 2023 meetings.

- 7.1.3 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from March 16, 2023 to April 18, 2023, the BOE hereby approves said recommendations.

7.1.4 Resignations

NAME	POSITION	EFFECTIVE DATE
Hayle Souter	Teacher Aide	3/31/23
Nathan Tucker	Weight Room Proctor	3/17/23
Shelby Tucker	Special Education/Social Studies Teacher	3/31/23

- 7.1.5 Approve the following transportation requests during the 2023-24 school year. This approval is contingent upon meeting the requirements of law and regulations of the NYS Commissioner of Education.

To Houghton Academy

- Juniper Babbitt (child of Jeff and Angela Babbitt)
- Elijah Bate (Child of Juliet Bate)

- 7.1.6 The Superintendent recommends the Board of Education approve the overnight trip for the Fillmore FFA to the NYS FFA Convention on May 18th – 19th in Syracuse. Registration, lodging and transportation are all funded by the FFA.

7.1.7 FMLA Leave

NAME	POSITION	APPROXIMATE DATES
Carrie Hinz	Nurse	6/7/23 to 10/23

- 7.1.8 The Board of Education moves to add addendum(s) to this meeting agenda.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

8. OLD BUSINESS

9. NEW BUSINESS

- 9.1 The board approves the proposed 2023-2024 school budget for Fillmore Central School District in the amount of \$18,325,956.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.2 Motion made by _____ and seconded by _____ to present the following proposition to the voters of the district on voting day May 16, 2023

RESOLVED that the Board of Education of Fillmore Central School District, Fillmore, New York, Allegany County be authorized and directed to purchase one (1) 2024 Blue Bird

Vision 3011 65 passenger school bus, one (1) 2023 Blue Bird Micro Bird G5 30 passenger school bus, and one (1) Chevrolet Suburban, and expend therefore a sum not exceeding \$355,906 which said sum of \$355,906, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.

_____Aye _____Nay _____Abstain Accepted/Reject

9.3 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF TRANSPORTATION VEHICLES

The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Transportation Vehicles, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of One Hundred Thousand Dollars (\$100,000.00) from such Capital Reserve Fund for the purchase of one (1) 2024 Blue Bird Vision 3011 65 passenger school bus, one (1) 2023 Blue Bird Micro Bird G5 30 passenger school bus, and one (1) Chevrolet Suburban in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of One Hundred Thousand Dollars (\$100,000.00) from the Capital Reserve Fund for the Purchase of Transportation Vehicles is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use up to One Hundred Thousand Dollars (\$100,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Transportation Vehicles.
3. That the withdrawal and use of up to One Hundred Thousand Dollars (\$100,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting _____
Paul Cronk, Vice President	voting _____
Faith Roeske, Board Member	voting _____

Matt Hopkins, Board Member voting _____
Darice Mullen, Board Member voting _____

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

- 9.4 The superintendent recommends the Board of Education adopt the 2023-2024 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.5 Be it resolved that, the Fillmore Central School District Board of Education casts its vote for the three vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 18, 2023 as follows:

CAST ONE VOTE FOR EACH VACANCY

Area 1 – Vacancy – 3 year term

Monica Acomb _____
1889 State Route 248A
Whitesville, NY 14897

Area 4 – Vacancy – 3 year term

Candace Clemens _____
3523 Fortune Drive
Allegany, NY 14706

Area 8 – Vacancy – 3 year term

Danielle O'Connor _____
2706 NY-394
Ashville, NY 14710

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.6 The Superintendent recommends the Board of Education approve a contract between Fillmore Central School and Candy Hodnett to provide physical therapy services for our students from 07/1/2023 – 08/31/2023 at a rate of \$65 per individual, 30-minute session.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.7 The Superintendent recommends the Board of Education approve the Corrective Action Plans (Independent Audit and Extra-Classroom Audit) for 2021-2022.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10. EXECUTIVE SESSION

- 10.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 10.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11. PERSONNEL

- 11.1 Non-Instructional Substitute Appointments for 2022-2023 school year:

NAME	POSITION	EFFECTIVE DATE
Brennan Cahill*	Food Service	4/19/23
Tamika Hinckley*	Cleaner	4/19/23
Natalie Irlbacher**	Cleaner	4/19/23
Jen Ricketts Swales*	Counselor	4/19/23

* Individuals listed are fingerprinted and have full clearance for employment.

**Waiting on fingerprint clearance.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.2 Coaching Appointments for 2023:

SPORT		LEVEL	NAME
ARCHERY	Volunteer		Tustin Swift

BASEBALL	Volunteer	Boys - Varsity	Kaiden Bowers
BASEBALL	Volunteer	Boys – Modified	Andrew Weigman

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.3 The Superintendent recommends the Board of Education approve the appointment of Corrie Buckley, who holds a Professional Certificate in Elementary Education, to the position of Teacher on Special Assignment – Instructional Support Services for Curriculum. Following approval this position will begin on July 1, 2023 and continue until June 30, 2024 unless extended by written agreement.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.4 The Superintendent recommends the Board of Education approve the following resolution:

BE IT RESOLVED, that the Fillmore Central School District establishes the following Standard Work Day by Position:

Monitors – 6 ½ hrs per day

Director of Transportation – 8 hrs per day

Microcomputer Technician – 7 ½ hrs per day

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.5 The Superintendent recommends the Board of Education approve the appointment of Melissa Washburn, who holds a Professional Certificate in Special Education, to the position of Teacher on Special Assignment – CSE Chair. Following approval this position will begin on July 1, 2023 and continue until June 30, 2024 unless extended by written agreement.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.6 The Superintendent recommends the Board of Education approve the appointment of Julia Fowler, who will hold an Initial Certificate in Elementary/Childhood Education, to the tenure position of Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.7 The Superintendent recommends the Board of Education approve the appointment of Megan Lewandowski, who will hold an Initial Certificate in Elementary/Childhood Education, to the tenure position of Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.8 The Superintendent recommends the Board of Education approve the appointment of Joey Pastorius, who will hold a Professional Certificate in Elementary/Childhood Education, to the tenure position of Elementary Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.9 Non-Instructional Appointment:

NAME	POSITION	START DATE
Thomasina Wiltsey	Teacher Aide	8/28/23

* Individual listed is fingerprinted and has full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.10 The Superintendent recommends the Board of Education approve the appointment of Katlyn Guild, who holds an Initial Certificate in Social Studies and is working towards her masters in B-12 Literacy, to the tenure position of 7-12 Literacy Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.11 The Superintendent recommends the Board of Education approve the appointment of Mason Kelley, who holds an Initial Certificate in Social Studies 7-12, to the tenure

position of 7-12 Social Studies Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution his tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

12. ADJOURNMENT

Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

13. IMPORTANT DATES/INFORMATION

- NHS Induction Ceremony – April 28th at 1 pm
- Middle School Awards Assembly – May 5th at 8:45 am
- Early Dismissal at 12:30 pm – May 12th
- Prom – May 12th
- Wellness Fair/STEAM Night/Fine Arts Festival – May 16th from 6-7 pm